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| MINUTES OF MEETING |
| **DATE OF MEETING HELD** | 19th February Highland Hotel  |
| **TITLE** | Monthly Meeting 4 |
| **WRITTEN BY** | Steve Pickston |
| **PRESENT** | Des Forrest, Barry McGillivray, Dave Ramsay Deryck Harrison and Steve Pickston  |
| **DISTRIBUTION** | NES Website |

| **NUMBER** |  | **MINUTES** |  | **ACTION BY** |
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| **1** |  | The committee noted Richard Mullens decision to resign and proposed a Vote of Thanks for all his work for the club. |  |  |
| **2** |  | AgendaReview of Last MinutesTicket AllocationPayment ProcedureAccounts ReviewEnd of Season Day Out/RenewalsA.O.BNext Meeting Date |  |  |
| **3** |  | No review of the last minutes took place as it has been three months since we last met. It was proposed that the Committee meets monthly on the first Monday of each month during the season, unless City are playing that night. If City are playing an alternative date will be arranged. |  |  |
| **4** | **Marathon** | Ticket AllocationWe have seen the requests for a confirmed policy on facebook and have decided that the fairest system for allocation of tickets is the following steps:-1. Season Card Members ...........if insufficient tickets then

1a Season Card Points and Away games attended combination.1. Blue Card Holders...................if we receive insufficient tickets then

 2a Ballot1. Ballot
 |  |  |
| **5** |  | United away tickets, so far 23 applications we are unlikely to get this number and so the above policy for allocation will apply to those who have requested tickets. We realise that this could result in “groups” of applicants being split but the system was deemed to be the fairest. The Club will make every effort to ensure we receive the allocation we requested, Dave R and Des F have built good relationships with those involved with ticketing and the Club has a good reputation for prompt payment and not returning tickets requested. |  |  |
| **6** |  | Barry M will become Dave Ramsay alternate for the ordering of tickets.Dave to produce simple flow chart detailing the process. |  | **DR1/4** |
| **7** |  | Payment for tickets.We will continue to use Des F.to pay for the tickets for the rest of the season. If the club cannot get a credit card we will use Barry M spare Credit Card next season.We require prompt payment for tickets, failure to pay promptly may result in ordering facility being removed.Dave Ramsay to confirm ticket office will not accept cheques. |  | **DR 1/4** |
| **8** |  | Accounts ReviewBarry M issued a comprehensive balance statement of the club funds; this will be produced for every meeting.After Payment to CITC and the Brain Tumour Charity (due to be made BY END March latest) we are left with a balance of £803.08.Deryck H to email Barry M with new members details and send money to both Barr M and the OSC (Potter). |  | **DH 4/3** |
| **9** |  | Next Seasons membership :-For the second year on the run it is proposed that we reduce the membership fee!Renewals Adults £12, Seniors £1 and Children Under 16 free.New Members Adults £15, Seniors £6 and Children Under 16 free.Fact sheet will be issued to all members. |  |  |
| **10** |  | Highland Television Games.Attendance at the City matches on TV has been poor; we will give more notice and try to encourage attendance via the Facebook and Website.Deryck H to confirm if matches will continue to be shown. |  | **All****DH** |
| **11** |  | It is proposed that we have a Barbeque on the Saturday after the Norwich game on the 25th at the Highland. This day will also serve as the AGM and the rejoining of members for the 2013/2014 season.Deryck will ascertain costs. However we welcome alternative suggestions for an end of season bash, please put suggestions on Website or Facebook. |  | **DH****All** |
| **12** |  | AOBNext Meeting is scheduled 01 April 2013 |  |  |
| **13** |  | AgendaAny items for next meeting’s Agenda to be emailed to SP @ bodblue@aol.com. By the 27/3/13 |  | **All****27/03/13** |